



Safeguarding @ Kingsweston School



Visitors Guidance

All visitors **must** read and agree.

All visitors **must** wear a **visitor's badge**

Concerns about a pupil within the school:

If you have a concern about a pupil during your visit you must speak to a member of our safeguarding team:

KWS Safeguarding Team			
Emma Richards - Interim DSL- 01173 533 622 / 07395 934053			
DDSL @ Napier Miles Site	DDSL @ Brightstowe Site	DDSL @ Shirehampton Site	DDSL @ The KEEP
Rebecca Bardsley 30040 / 07534 856 491	Jordan Bool 33566 / 07534 856 498	Sara Wright 33513 / 07534 856 536	Lucy James 73592

If the site DDSL is not available, you can call any member of the safeguarding team.


Concerns about an adult within the school:

If you have a concern about an adult during your visit you must contact **Emma Richards**

Emma Richards - Interim DSL- 01173 533 622 / 07395 934053

If you have a concern about Emma Richards, then you must contact the Chair of Governors (Peter Searle-Barnes, via Tracy Hewitt or Claire Webb)

Appropriate Conduct and Behaviour for Visitors

	Do not photograph any pupil	Do not use your personal phone in the school.	Do not share personal information with pupils including social media.	Do not give or receive gifts from pupils
	Be patient and understanding.	Be respectful to staff and pupils	Be guided by our staff team in your interactions with pupils	Always display visitor's badge and read the visitor's leaflet for more information



