

# **KINGSWESTON SCHOOL**

## **Charges and Remissions Policy**

### **Rationale**

We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) irrespective of their parents' financial means.

### **Purpose**

This policy sets out the school's approach to charging for activities such as educational visits, trips and school camps, and how we will minimise the financial barriers which would otherwise prevent some pupils taking full advantage of the opportunities.

### **Guidelines**

- No charges will be made for any activity or materials which are essential to fulfilling the statutory curriculum.
- Voluntary contributions from parents/carers may be sought to enable extra activities, which are deemed educationally desirable, to take place. These will include such activities as trips and educational visits. Contributions will also be sought towards the cost of food to be prepared in Food Technology lessons.
- Contributions requested will reflect the cost of the activity less any subsidy from funds available to the school.
- Residential camps: parents will be asked to pay the full cost involved. An instalment facility is available to spread the cost.
- No child will be excluded from an event or otherwise be treated differently, should a contribution not be made on their behalf. This applies equally to residential camps.
- If insufficient voluntary contributions are received the school reserves the right not to proceed with the event.
- The cost of any activity, including residential camp, for pupils whose parents are experiencing financial hardship and who therefore are unable to make a full contribution will be covered from the Kingsweston School Fund as long as such funds are available and it is deemed appropriate by the trustees. The trustees' decision is final and there is no right of appeal.
- Support for out of school activities will on occasion be sought from charities and other grant making organisations.

Previous Version: 2006, 2007, 2009

Date of writing: October 2011 (PAB)

Ratified by Governors: 22<sup>nd</sup> November 2011

To be reviewed: October 2014